

**Minutes of the Meeting of**  
**Riccall Parish Council**  
**held on**  
**16 September 2019**  
**from 7.30p.m.**  
**at the Regen Centre**

**Attending:** Cllrs Keen (Chairman), Adamson, Dawson, Marston, Morton, Owens, Sharp and Tatterton.

Pc Angie Richardson and PCSO Jenni Adams  
Sandra Botham- Clerk & RFO

The Chairman welcomed new members, Cllrs Marston and Tatterton to the meeting.

**1 Apologies and Declarations of Interest**

Apologies for absence had been received and were accepted for Cllrs Nuttall and Rimmer. District Cllr Duggan and County Cllr Musgrave had also sent apologies. Declaration of 'other' interests were made by Cllrs Keen and Owens for item 10.

**2 Minutes of the meeting of Riccall Parish Council held on the 15 July 2019, The Extraordinary Meeting of RPC held on 2 Sept 2019 and the Administration and Finance Committee held on 2 Sept 2019**

Members accepted the above minutes as true records, and they were adopted.

**3 Report of progress and updates since the last meeting**

County Cllrs Musgrave had asked that members be reminded that the traffic survey will take place on the A19 southern access/exit on 19 and 20 September and that this has been paid via the Locality Fund.

Cllr Duggan is following up planning enquiries at the request of residents and members.

PC Angie Richardson of NY Police noted that it is only when the PC's are on shift, that they can attend Parish Council meetings. Reports from the past 30 days recorded an incident of a house burglary in Riccall and the offender has been arrested. She noted that generally Riccall is a safe village.

PC Angie Richardson is the Beat Manger and contact point for Riccall. It was requested that the categories of offences reported on the Police website were explained. It was also clarified that parking offences are dealt with by officers from Harrogate Council, except obstructions, which can be reported to PC Angie Richardson.

*The Chairman thanked the police for attending and they left the meeting at 7.55pm.*

The Clerk gave an update on action taken and developments since the last meeting;

- Interviews had been completed for co-option of new members.
- Cllr Keen and the Clerk had met with Shed Ground Maintenance MD to discuss issues arising within the contract.

- Gavin trimmed the tree feathering on the village green.
- NYCC checked the PROW 3 and contacted the resident of a property to deal with an overgrown hedge- it is understood that this has now been carried out- NYCC will monitor this.
- The PROW officer is to check if signposts have been removed on PROW 4 over Riccall Dam towards Kelfield and also the width of footpaths being left by farmers as this has been reported by a resident. He has also been contacted direct by a resident regarding possible causes following the death of a dog.
- Area 7 were consulted regarding trees on the A19 north exit grassed area- they require some maintenance to remove lower branches – *Area 7 advised that the trees were planted by Highways England as part of the by-pass planting scheme to act as a noise / disturbance bund. When the A19 was de-trunked the trees were not included in any agreement and the assumption was made that the Parish Council would take over responsibility. It was confirmed that there are no provisions in the revenue budget for tree maintenance, we only carry out safety works when deemed necessary, so basically it's only if dangerous and compromising public safety that we would arrange for a tree specialist to attend.* Cllr Duggan will be requested to follow this up.
- Several street-light faults have been reported- including SL4 on Main Street which the light cover had been damaged- NYCC advised a call-out was required due to the very wet weather possibly causing the column to be live. Cost of call out £130. Replacement to LED £285.
- Brightfive are working on the website upgrade scoping report but it has been delayed until next month.
- The Rural Housing Officer SDC is planning an event for residents regarding the potential rural housing site. A date has not been confirmed so far.

#### **4 Matters from Public Participation**

It was noted that a resident has asked about work on a development taking place at weekends. Cllr Duggan is following this up.

#### **5 Correspondence**

##### **5 (a) Correspondence requiring decisions:**

Wheels2 Work Scheme- further information relating to request for funding - *no action*

Tom Baker of Beechtree Surgery requested to speak to members - *Invite to October meeting*

YLCA consultation on proposed reforms to permitted development rights to support the deployment of 5G and extended mobile coverage.- *No comments*

YLCA consultation from NALC - Policy Consultation E-Briefing 09-19 Independent Review into Local Government Audit- *No comments*

Email from Jamie Smith NY Police re Community Speed Watch- *Cllrs Adamson will raise at CEF meeting*

## **5 (b) Correspondence for information only:**

Email from resident regarding cycle parking on village green.

SDC information regarding Local Lettings Initiative.

Notification of the Eastern CEF meeting to be held on 26 September at Barlby Library and Community Hub.

Notice of Selby D C Chairman's Last Night at the Proms.

Notice of Selby DC Chairman's Harvest Flower Festival.

Environment Agency Flood Risk Survey- circulated to members

NALC Legal Topic Note 22: 'Disciplinary and Grievance Arrangements' - Updates and Revised Templates – YLCA note to be revised further

Notice of NALC Model Financial Regulations Updated July 2019- circulated

Update on Blue Campaign-tabled

Email regarding Climate Action- circulated

## **5 (c) Late Correspondence –to note only**

Residents email regarding provision of double yellow lines.

Survey regarding Use of Tasers In North Yorkshire- circulated

## **6 Accounts**

Payments for August were approved. Total expenditure: £5560.46

Payments for September were approved. Total expenditure: £6263.11

It was noted that the updated Model Financial Regulations require any overspend on the budgeted items to be reported to members and approved.

It was noted that The External Auditors Report and Certificate 2018/19 had been returned. The AGAR was completed in accordance with Proper Practices and had no other matters to report.

*A short break was taken to sign the cheques.*

## **7 Reports and Consultation**

The Clerk reported back from the Parish Meeting at SDC where the ULC races and 950 Selby Abbey Celebrations were promoted, and the recent recycling survey results and proposed new scheme were discussed.

Cllr Keen reported that the Annual Village Fruit and Veg Show had taken place and was well supported. The current organisers will now retire after six years and the Riccall W.I and Riccall Garden Club will take over. He also reported that he will not be attending any further

Sportsfield Association meetings and will circulate meeting dates to members who may wish to attend. The Carnival was a success and next year will take place on the last weekend of June and at the same venues as this year. There are plans for a Garden Party, Last Night of the Proms and 1940's Dance as VE75 celebrations in May 2020.

## **8 Planning**

### **8(a) Planning applications granted by Selby DC**

**2019/0422/HPA:** Permission **granted** for Proposed erection of a single storey rear area extension with pitched roof-3 West Court, Riccall.

**2019/0534/S73:** Permission **granted** for Section 73a application for proposed erection of a detached dwelling in the garden without complying with condition 2 of approval 2017/1051/FUL granted January 2018- York House, York Road, Riccall.

**2019/0374FUL:** Permission **granted** for Proposed installation and operation of two GRP kiosks containing 11 kv switchgear- Riccall Pumping Station, Checker Lane, Riccall.

**2019/0623/HPA:** Permission **granted** for Proposed internal alterations, erection of a single and two storey extension to the rear to provide additional living accommodation, plus formation of a means of access including provision of a dropped kerb-Nunroyd, 21 York Road, Riccall.

### **8 (b) To consider the following planning applications:**

#### **During the summer break the following application was considered**

**2019/0798/TPO:** Proposed felling of 1 No Tillia Cordarta (lime) T3 covered by TPO 9/1977- 11 Manor Garth, Riccall. Lead Cllr Dawson noted it had been a complicated consultation as the original tree no longer stands and suckers had now grown. Discussion had taken place with SDC Planning Officer. Lead Cllr Dawson recommended approval.

It was RESOLVED to approve the application providing a replacement tree is planted in the original position.

**2019/0855/S73:** Section 73 application without complying with conditions 02 (drawings) and 08 (vehicle parking) for proposed erection of detached dwelling in garden of approval 2017/1051/FUL granted January 2018-York House, 3 York Road, Riccall. Lead Cllrs Rimmer and Owens. A decision could not be made due to an error and the Clerk will follow this up.

**2019/0869/COU:** Change of use of a former shop to residential to unify both floors of the building into one domestic dwelling- 2 Silver Street, Riccall, York. Lead Cllr Adamson recommended no objections.

It was RESOLVED to make no objections to the proposal.

**2019/0880/TPO:** Application for consent to crown thin by 15% and remove epicormic growth on stem wood to 1 no Lime tree covered by TPO 9/1977- 12 Manor Garth, Riccall. Lead Cllr Dawson recommended no objections.

It was RESOLVED to make no objections.

**NY/2019/0136/ENV:** Consultation on planning application for the purposes of the proposed new quarry to extract approximately 6 million tonnes of clay by 2053 and restoration of the site to agriculture and nature conservation with the importation of up to 2.67 million tonnes of inert materials together with the construction of new internal site access haul road, site compound, car park, site office, wheel washing facility, security fencing and gates and the construction of a temporary bridge crossing over the National Route 65 of the National Cycle Network on land, at land adjacent to and to the west and north of the current Escrick Quarry to the south west of Escrick, North Yorkshire, YO19 6ED

Discussion took place regarding this application and enquiries about the possibility of a combined response with Escrick, Kelfield and Stillingfleet PC will be made. Cllrs Duggan and Musgrave will be contacted. A group will be set up to look at this application.

### **8(c) Other planning matters**

It was noted that work has re-started at Church Cottage and an amendment has been added to the SDC Planning Portal, however, the PC has not been consulted. Cllr Duggan is following this up.

## **9 Recreational / H & S update**

The Clerk reported on matters that relate to the play equipment or sportsfield:

Cllr Nuttall's report for August noted the zip wire surface needs turning, nut covers missing on gym equipment, matting under Kompan & basket swing to be monitored for wear & tear. Preservative on benches is required. Steve Golton reported damage to gate spring over weekend- Gavin to repair or replace. Gavin has copy of report to work from. Playdale fitted new Hammock to the teen shelter. Cllr Nuttall taped the zip wire seat joint and a new gate spring has been fitted.

The Annual Inspection has been carried out and Cllr Nuttall has the document and will report back at the next meeting.

## **10 Administration and Finance Committee**

The Chairman noted that Cllr Kilmartin's resignation has created a vacant place on the committee and Cllr Morton offered to take the place. This was accepted.

The draft minutes had been circulated prior to the meeting for members to note the contents.

Recommendations made by the Committee were considered:

There had been two applications for a Community Grant and a recommendation was made to refuse the application form, as the applicant group had a very healthy bank balance. Members were in favour of the refusal.

The second application, made by the Village Institute for £400 for a storage shed costing £600 was re-considered, as the most recent accounts had not been available to the committee. A proposal was made to reject the application.

Cllrs Dawson and Morton voted in favour of rejection, 2 members voted against rejection and 2 had declared an interest.

As the vote was tied, the casting vote went to the Vice Chairman, who chaired this item. The result was 2 in favour of rejection and 3 against rejection.

*Cllrs Dawson wished to record that he voted against giving the institute £400 because in his opinion they have a very healthy bank balance and therefore did not need RPC's money to help buy the shed.*

The Standing Orders and Financial Regulations were updated, and further updates have been received since to be incorporated to the Financial Regs. These will be circulated to members when completed.

*Due to time restraints it was agreed to postpone the policy review until the next meeting.*

## **11 Village Green**

Members considered quotes for a base for cycle racks base.  
It was RESOLVED to accept the quote from Jacqui's Gardening Services

Discussion took place regarding the festive light's annual maintenance fees. Lights have been purchased by the Carnival Committee and the public, via a Just Giving page. It was agreed to discuss this further, after receiving written proposals from the Carnival Committee.

St Mary's Church fundraising have requested to hold a tea and coffee event on the village green during the UCL race on 22 September. Due to the timescale, Cllr Nuttall has carried out a risk assessment. Insurance can be provided by the Carnival Committee. All proceeds will be for the Church Roof Fund. Members were agreeable to this taking place.

## **12 Riccall Landing**

The Clerk gave a brief update on progress noting the solicitor is progressing registration of land and Edward Stephenson is liaising with the solicitor and the EA.

## **13 Minor Items for the next agenda**

Neighbourhood Watch and the H & S policy to be itemised.

*There were no staff matters, therefore the meeting was not taken into private session.*

## **14 Staff matters/private session**

*The Chairman thanked those present and closed the meeting at 10.00pm*